

Career Opportunity

Leathergoods And Footwear Manufacturers and Exporters Association of Bangladesh (LFMEAB) is inviting suitable candidates for Head of Research & Policy. Individuals applying for the role must have a passion for research and a keen interest in the leather and footwear industry.

Key roles are research and analysis, playing the role of focal Point of contact for policy-related coordination, writing reports and preparing presentations, evidence-based concept papers, informed position statements, writing briefings and maintaining liaison with various government agencies.

Post & Position	Education	Experience	Responsibility
Head of Research & Policy	University degree, preferably background in Social Sciences, Business Studies or English.	<u>7-10 years of relevant experience</u> in reputed national and international trade bodies or organizations.	<ul style="list-style-type: none">• Research and prepare presentations, research papers and reports on all areas handled by the association• Writing both Bangla and English letters and speech drafts to and for concerned public and private stakeholders to serve the association's interests.• Studying trade documents, laws, SROs, etc., and research on sector-related SRO and FE circulars issued by NBR and Bangladesh Bank.• Maintaining international communication and collecting information from media.• Analysis and report preparation on the export-import market trend of leathergoods and footwear sector.• Monitoring daily Bengali & English print media and sector related publications• Web content, features, and related news development for the knowledge & resource center (KRC) an online window of LFMEAB and supervising KRC.

Salary & other benefits: Negotiable

Interested applicants are requested to submit their CVs along with a cover letter at sg@lfmeab.org by 20 June, 2024. Only short-listed candidates will be contacted. Visit for more information:

www.lfmeab.org