**APPLICATION FORM FOR PROVISIONAL MEMBERSHIP**

President,

Leathergoods And Footwear Manufacturers & Exporters Association of Bangladesh.

Address: Harbour Gulshan Link, Ta-94/B (1st & 2nd Floor), Middle Badda, Gulshan Link Road,

Dhaka-1212, Bangladesh.

Dear Sir,

(Factory name)

We, ……………………………………………………………………………apply for Membership of the Leathergoods And Footwear Manufacturers & Exporters Association of Bangladesh (LFMEAB). We undertake to abide by the rules and regulations of the Association, and collaborate with LFMEAB to access industry insights and foster networking opportunities. We have/going to established a leather footwear / non-leather footwear / leathergoods / accessories factory at …………………………………..

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………We are 100% export-oriented factory. Necessary information of our factory is given below;

**Particulars of our Company are given below:**

1. Name of the Company (In block letters as per Trade License): ………………………………………… …………………………………………………………………………………………………………………….

2. Address of the Company: (a) Factory: …………………………………………………………………....

…………………………………………………………………………………………………………………

Telephone No.: …….......................………………..… Mobile: ………………………………………….

Fax No.: ……………………….........E-mail: ……………………………………………………………….

(b) Address of the Head Office: ..………………………………………………………………………….

…………………………………………………………………………………………………………………

Telephone No.: …….......................………………..… Mobile: ………………………………………….

Fax No.: ……………………….........E-mail: ……………………………………………………………….

3. Name of the Entrepreneurs: For Limited Company:

(a) Chairman: ………………………………..…………………..Mobile…….…………………...............

Nationality: ………………………………………………………NID: …………….………………………

(b) Managing Director: ………………………………...………..Mobile………..…..………………........

Nationality: ……………………………………..…………..……NID: ………………………….......……

(c) Director: ……………………………………………………....Mobile…………………..………...........

Nationality: ………………………………………………………NID: ……………………..….………….

(d) Director: ……………………………………………...………Mobile……………...…..………............

Nationality: …………………………………….………….……NID: …….……………….………………

For Proprietorship/Partnership Company:

1. Proprietor: …………………………………………...……Mobile:……………………………………

Nationality: …………………………………………………….NID: ……..…………….………………...

1. Partner:………………………………………………….…Mobile:…………………………………...

Nationality: …………………………………….………..…….NID: …..……………….…………………

4. Investment: Local Foreign Joint venture

5. Date of Installation of the Factory/Industry: ……………………………………………………..………...

6. Date of Commercial Production: ……………………………………………………………………………

7. (a) Factory Premises: Owned Leased

(b) Factory Total Area: ……………………………………………..……………………………………….

(c) Factory Production Area: ……………………………………………………………………………….

(d) Number of Exits: …………………………………………………………………………………………

(e) Availability of Assembly Point: Yes No

8. Company TIN No.: ………………………………………………………….…………………..……………

9. Number of Manpower Employed: (a) Management: Male:…….…., Female:….……., Total:……….

 (b) Worker: Male:…….……., Female:….…...…., Total:…………

10. Product: …….……………………………………………………………………………………………….

11. Production Status: ………………………………………………………………………………………….

12. Production Capacity: ……………………………………………………………………………………….

13. Major Buyer(s): …………………………………………………………………………………………….

14. Exporting Country(s): ………………………………………………………………………………………

15. Sales Ratio (as per BIDA): Foreign: …………………%, Local: …………………%

16. Contact Person: ……………………………………………… Mobile: ………………………………….

17. Pictures of the Factory:

|  |  |
| --- | --- |
|  |  |
| Pic 1: Factory Main Gate | Pic 2: Assembly Area |
|  |  |
| Pic 3: Production Floor | Pic 4: Factory Overview |

18. Photograph:

For Limited Company:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| Chairman | Managing Director | Director | Director |

For Proprietorship/Partnership Company:

|  |  |
| --- | --- |
|  |  |
| Proprietor | Partner |

A cheque/P.O./D.D. No............................ dated................................ in favor of “Leathergoods And Footwear Manufacturers & Exporters Association of Bangladesh” for an amount of Tk. ………………………. as a membership fee is hereby enclosed. We kindly request you to review our application and issue our membership. We are committed to adhering to the rules and regulations of the LFMEAB and actively contributing to its goal.

Dated: ...................................... …………………………………………………

Signature & Seal of the MD/Chairman/Proprietor