

As part of our ongoing commitment to process automation, we will begin providing Money Receipts and Mushak Challans for the GSP service through our Smart Solution Portal, similar to the other services that have been automated over the past one year.

Kindly follow the guideline illustrated as below-

Step 1: To apply for the GSP service, log in to your SmartSolution account and go to the Add Money menu. Click the Add Money button on the top right, select GSP, enter the required quantity, and add it. Complete the payment using your preferred method. After payment approval, you will receive a money receipt and Mushak 6.3 Challan from the system. Keep it for your records.

The screenshot shows the 'Add Money' interface in the SmartSolution portal. On the left, the 'Add Money' option is highlighted in the sidebar. The main content area displays a 'Payment History' table with columns for Date, Challan Number, Fee, Fee Paid Status, and VAT (15%). Below this, the 'Add Money' form is visible, featuring a 'Service Name' dropdown set to 'GSP', a 'Quantity' input field set to '2', and an 'Add' button. The form also shows a 'Total Fee' of 2000.00 and a 'Pay' button. Below the form, there are three payment options: 'Pay with Nagad', 'Pay with kicash', and 'Offline Payment'. A 'Pay' button is located at the bottom of the payment options.

Step 2: Next, go to the Service List, select GSP, click Details, and then Apply. Fill in the necessary information and save the application. The application will be saved as a draft, which you can review, edit, confirm, and submit like other services. Go to Applied Service and confirm and submit the draft.

The screenshot shows the 'Service List' page in the SmartSolution portal. The left sidebar has 'Service List' highlighted. The main content area displays a table of services with columns for Service Name, Service Fee, VAT (15%), Total Applied Service, Total Certificate Issued, Available Service, Last Applied Date, Last Application Status, and Actions. The 'GSP' service is highlighted, and the 'Details' button is clicked, leading to the 'Add Money' form.

Step 3: Finally, visit the LFMEAB office to complete the attestation of your GSP.