

Career Opportunity

Leathergoods And Footwear Manufacturers and Exporters Association of Bangladesh (LFMEAB) is inviting suitable candidates for Head of Research & Policy. Individuals applying for the role must have a passion for research and a keen interest in the leather goods and footwear industry.

Key roles are research and analysis, playing the role of focal point of contact for policy-related coordination, writing reports and preparing presentations, evidence-based concept papers, informed position statements, writing briefings, drafting policy letters and maintaining liaison with various government agencies.

Post & Position	Education	Experience	Responsibility
Research Associates	University degree, preferably background in Social Sciences, Business Studies or English.	<u>3-5 years of relevant experience</u> in reputed national and international trade bodies or organizations.	• Research and prepare presentations, research papers and reports on all areas handled by the association. • Writing both Bangla and English letters and speech drafts to and for concerned public and private stakeholders to serve the association's interests. • Studying trade documents, laws, SROS, etc., and research on sector-related SRO and FE circulars issued by NBR and Bangladesh Bank. • Maintaining international communication and collecting information from media. • Analysis and report preparation on the export-import market trend of leathergoods and footwear sector. • Monitoring daily Bengali & English print media and sector related publications. • Web content, features, and related news development for the knowledge & resource center (KRC) an online window of LFMEAB and supervising KRC.

Salary & other benefits: Negotiable

Interested applicants are requested to submit their CVs along with a cover letter at sg@lfmeab.org by 16 November, 2025. Only short-listed candidates will be contacted. For more information visit: www.lfmeab.org.